1. Followed quality standards and procedures to minimize errors and maximize customer satisfaction.
2. Equipped and organized facility to comply with company strategy for online and offline quality controls.
3. Wrote and implemented new rework procedures to standardize processes and streamline workflow.
4. Improved quality processes for increased efficiency and effectiveness.
5. Adhered to all legal, safety and health standards.
6. Provided observations, took measurements and performed tests at various stages according to quality control plan.
7. Mentored and encouraged employees to strive for excellence while fostering professional growth.
8. Managed and archived quality documentation and participated in internal and external quality audits.
9. Devised specifications for processes.
10. Sorted product and provided expertise on non-conforming product requirements.
11. Directed consistent measuring, inspection and testing procedures and tabulated data for detailed reports.
12. Updated quality control standards, methods and procedures to meet compliance requirements.
13. Trained workers in different departments in improved procedures designed to enhance quality and eliminate errors.
14. Collaborated cross-functionally with supervisors from departments such as [Type] and [Type] to coordinate effective solutions to systemic problems, resulting in direct reductions in error and rework rates.
15. Coordinated disposal of discrepant materials unsuitable for rework or recycling.
16. Developed and initiated standards and methods to fully inspect, test and evaluate materials and completed work in [Type] industry settings.
17. Supervised and directed quality control personnel through effective mentoring, coaching and work delegation.
18. Reported on short- and long-term trends in production to help management make proactive decisions.
19. Maintained testing equipment in good working order to effectively quality control [Type] production lines.
20. Supported audits and led teams to fully investigate quality control processes and root out deficiencies.